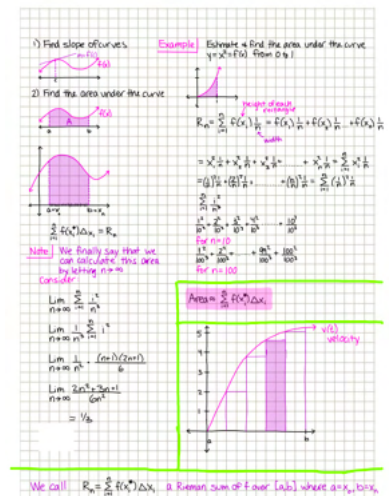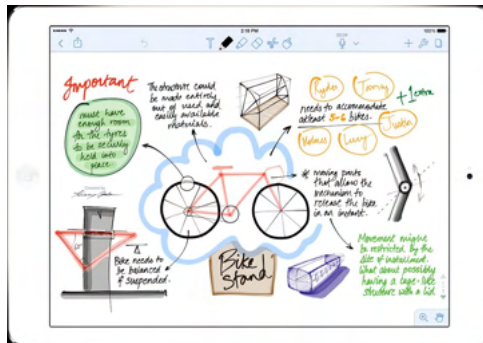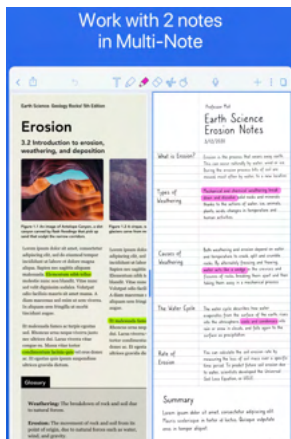# Teaching with Notability

What is Notability
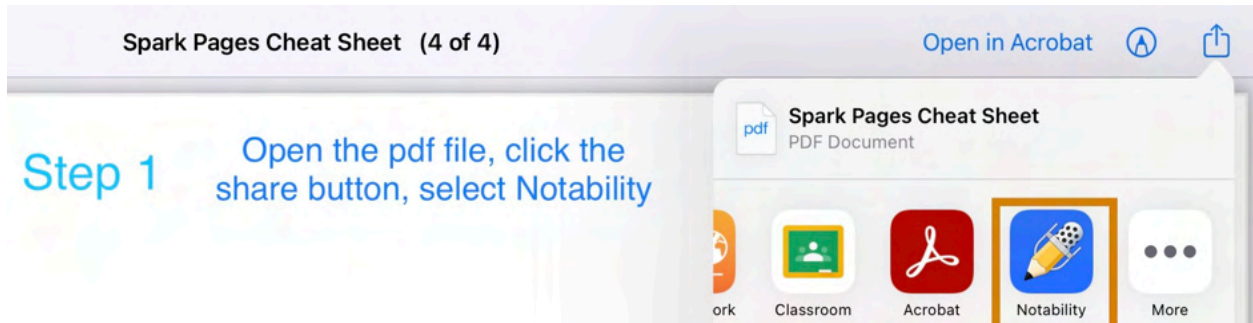
Notability is a note-taking app that allows you to annotate documents, write, draw, speak, organize, and share your notes.

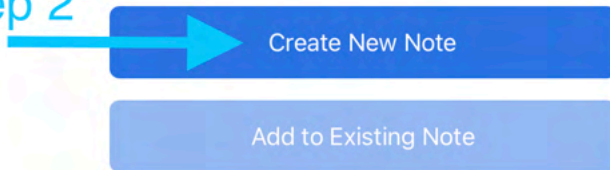| What Can Teachers Do?	What Can Students Do?
Import, Annotate, and Share Files and Presentations	Group Notes with Subjects and Dividers
Illustrate Concepts	Create Outlines
Create Visual Study Guides	Work with two notes side-by-side
Share Ideas in Presentation Mode	Create Audio Notes
Record Lectures/Provide Audio Freedback	Add photos, gifs, web pages, and more
Create Interactive Checklists	Mark up imported textbooks, documents, lecture slides, class assignments
Import Books and Images	Explore endless ideas with continuous page scroll

EXAMPLES

Import Saved PDF Files

Step 1 — Open the pdf file, click the share button, select Notability

Spark Pages Cheat Sheet (4 of 4)   Open in Acrobat

Spark Pages Cheat Sheet
PDF Document

...ork   Classroom   Acrobat   Notability   More

Step 2

Create New Note

Add to Existing Note

Step 3

Note Title	Click to Change Title	Spark Pages Cheat Sheet >
Subject	Click to select or create a New Subject	Unfiled Notes >
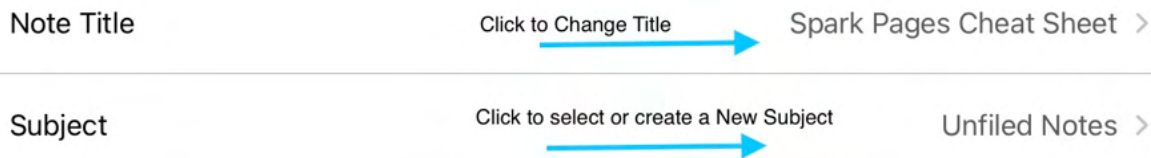
Step 4

Annotate using the pen, pencil, or Text tool

Create a Note

📶 67% 🔋

⊙ **+ New**

Click here to
Create a new
note.

🔍 Search

📝 Notes

🖼️ Gallery

Subjects   +

∨ Divider1

🔴 Literacy

🔴 **Samples**   3
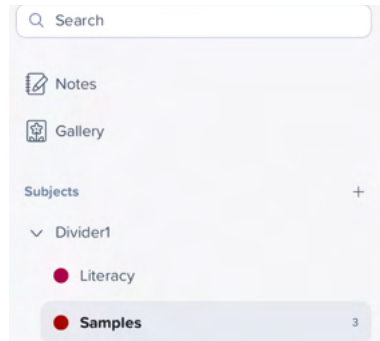
Select where you
would like to create
your note

📋 **Rule**   ⊞ **Grid**   ⋮ **Dot** | ⬇️ **Import**   📇 **Scan**

Use one of the following
options, located on the
bottom of a new note, to
change the background:
Rule, **Grid**, and **Dot**.

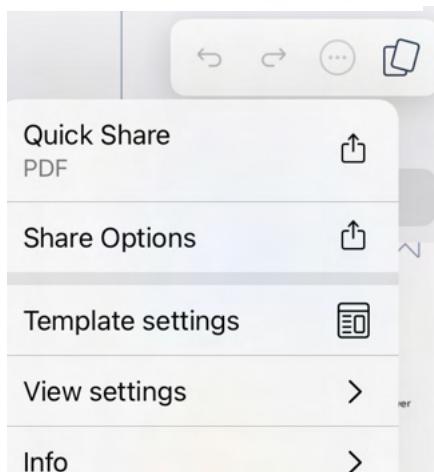Pen   Pencil   Eraser   Lasso   Playback mode   Navigate   Tape   Audio

✏️   ✏️   🖊️   🩹   Tt   ⬚   🖼️   ▶️ | 👆   >   🖊️   📑 | 🎤   📏

        Highlighter   Text   Media   Ruler

                                                                    Laser pointer   Ruler

📶 75% 🔋

↶   ↷   ⊙   🗂️
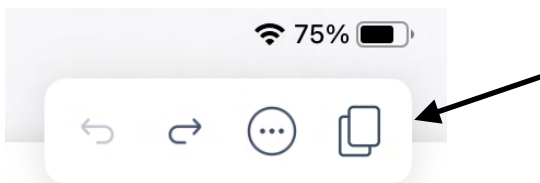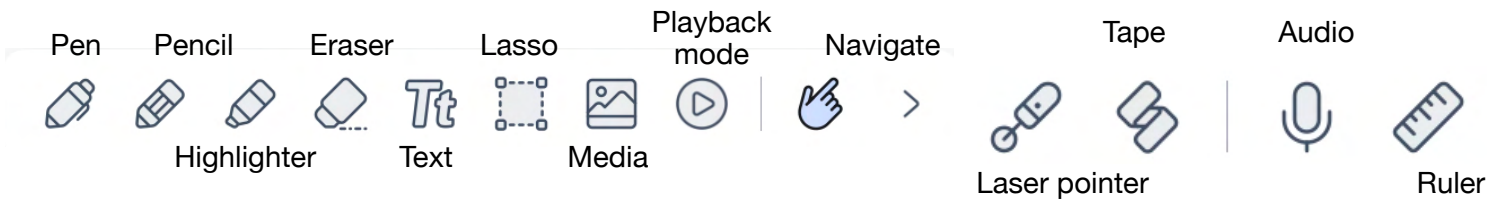
Tap here in the upper right
corner of a note to open
the **Page Manager**.

All Pages displays the
thumbnails for all of the
pages.

↶   ↷   ⊙   🗂️

Quick Share
PDF   ⬆️

Share Options   ⬆️

Template settings   📄

View settings   >

Info   >

Tap the 3 dots in the upper right corner of a
note to access more formatting Options

Click Template Settings to change paper
type, color, and access additional templates

Organizing Notes
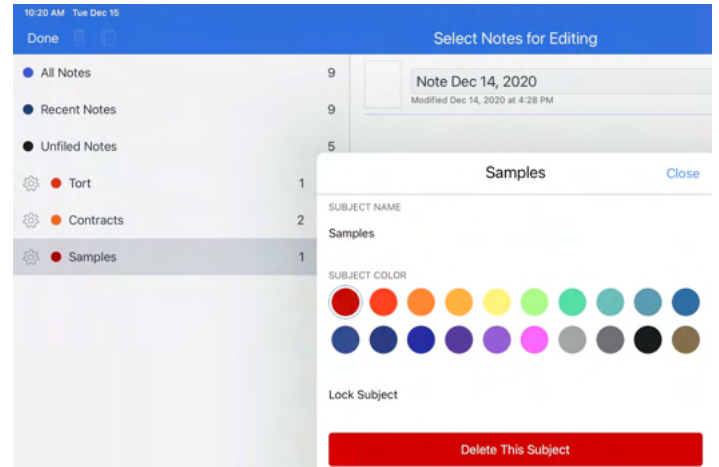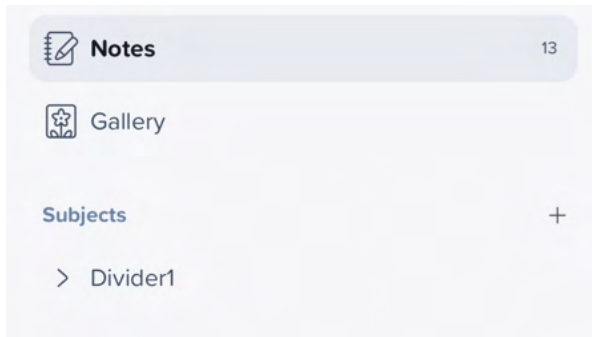
Click the + to Add a new Subject or Divider

Press and Hold to rename, edit, or delete a Subject or Divider

Press + Hold and Drag to move a Subject